



## General Home Selection Guidelines & Procedures

Thank you for your interest in Kamani at Kehalani!

We are currently accepting back up reservations for our current homes in escrow.

For future homes that have not been released for sale, we will be accepting Reservation Agreements upon their sales release, based on a first come, first served basis.

During your reservation appointment you will need to turn in the following:

- Signed Reservation Form (form available online and in our sales office)
- **\$5,000 Reservation Deposit** (check made payable to Title Guaranty Escrow Services Inc.)
- **Pre-Qualification Letter from one of our preferred lenders**; American Savings Bank, Central Pacific Bank, HomeStreet Bank or First Hawaiian Bank.
- Notarized Owner Occupant Affidavit, if applicable (notary available in our office by appointment)
- Signed Agency Declaration Form, if applicable (if you are represented by an outside broker, he/she must be present at the time you turn in your reservation)

If you do not have all of these items, your reservation will be incomplete and you will have lost your place in line. *Only completed reservation packets will be accepted.*

Once we receive your completed reservation packet, you will be assigned a reservation number in chronological order. You will then be given the opportunity to a site visit and reserve your specific lot based on your chronological Reservation Number and lot availability. You will have a limited time to complete the reservation agreement before the next person in line comes in to turn in his/her reservation.

For the site visit, please be sure to arrive on time and be prepared with a few unit choices, in case your first choice may be unavailable. If you do not select a lot or formally pass during your scheduled appointment time, you will have lost your place in line.

Once you have selected a lot to purchase, we will set up an appointment with you to sign the Sales Contract. At that time, you will need an additional deposit in the amount of \$5,000 (make check payable to Title Guaranty Escrow Services, Inc).

If you are unable to be present for your appointment and would like a representative to select a lot for you, you must submit an original, notarized, Power of Attorney form designating such representative prior to your scheduled appointment time.

If you previously designated on your Kamani at Kehalani Agency Disclosure that you are being represented by a real estate agent, he or she must be present at the time you turn in your Reservation, Site Visit/lot selection appointment, Sales Contract signing, Walk-thru and Closing. If you previously did not designate a real estate agent and would like representation, you may designate such agent at this time. However, the Seller will not pay commissions to your agent.

Please do not hesitate to call us at 808.243.3300 should you have any questions or concerns. We look forward to working with you. Thank you for choosing to make Kamani at Kehalani your home!